

HSE RETURNS

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HSE will accept computerised vaccination returns provided all the criteria are met. You can ensure this happens by creating a vaccination protocol that ensures everyone in the practice enters everything in uniformity

HSE criteria includes

- Mothers Name
- Mothers DOB
- Child Identifier number
- Child GMS number if appropriate
- GP number
- Vaccines given (Batch number, Exp date)
- Signed by GP
- Confirmation that consent has been obtained

In the new patient file the mothers name should be clearly identified under the term **Mother** In the basic medical information you can enter the details such as the GP number: the Confirmation of consent and the Mother DOB under the vaccine schedule. By entering it here, you only need to enter it once.

To Print off your return at the end of the month

- Go into Analysis (Top Lt hand side of Menu bar in Health ONE)
- Click on Vaccines.
- Choose **Vaccine Monthly All together** and Execute
- Fill in the Begin date, End date and patient date range
- Click Green arrow to execute
- Click Preview and Click Print
- Then close the windows until you are back to the population analysis
- Click on **Vaccine Monthly History per child** and execute
- Again choose the begin and end dates and patient date range, same as above and execute
- Preview - A record of all vaccines given to those children by your practice will be generated. Again print your returns for month.
- Get the nominated gp to sign them and stamp them prior to sending off