

1. MEDIFORMS

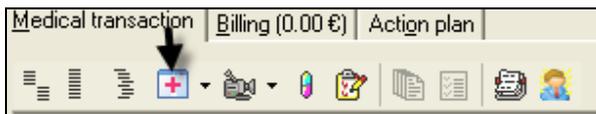
Introduction

There is a new way of entering information to the patient record if you wish to use it. It involves the use of « forms » for data entry. There are several benefits of using this method of entering data.

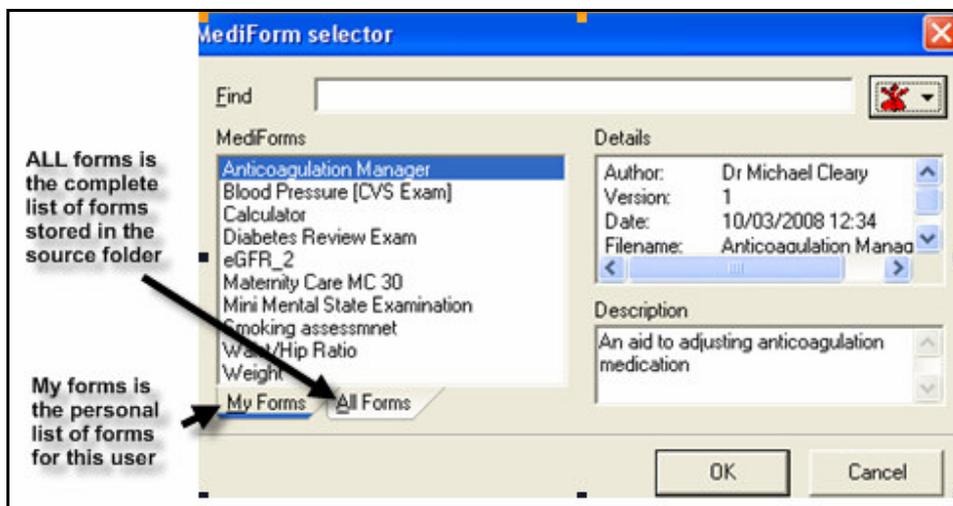
- Some users find it easier to enter information to a form.
- Forms can encourage users to enter information for a particular condition in a consistent manner.
- The user can be reminded of normal values and particular investigations that perhaps should be carried out for a particular condition
- Forms can be distributed to all users easily.
- Users can create their own forms.

Opening a Mediform

- Open the patient file
- Use the “ Red cross ” button over the medical side of the patient file to open a mediform (Shift_F11)



- The window below is now visible.



You can also open up a list of recently executed forms by clicking on the down arrow on the right hand side of the icon



Mediforms

Selection of a form from the « all forms » tab

As you may not wish to have all the mediforms immediately visible to you, you can choose from the « all forms » list and tick the forms you would like to have in your personal list.

Once you have done this, the ticked list will appear in the « my forms » tab and be available to you for selection in the future.

The image shows two side-by-side screenshots of the MediForms selection interface. The left window is titled 'MediForms' and has the 'All Forms' tab selected. It contains a list of forms with checkboxes: Anticoagulation Manager (checked), Blood pressure (unchecked), Blood Pressure [CVS Exam] (checked), Calculator (unchecked), Diabetes Review Exam (checked), eGFR (unchecked), Maternity Care (checked), Mini Mental State Examination (checked), Smoking assessment (unchecked), and Waist/Hip Ratio (unchecked). The right window is also titled 'MediForms' but has the 'My Forms' tab selected. It shows a list of the selected forms: Anticoagulation Manager, Blood Pressure [CVS Exam], Diabetes Review Exam, Maternity Care, Mini Mental State Examination, and Weight.

Execute an existing Mediform

Select the form you want and then either double click on this form or click OK to execute the form

The image shows two side-by-side screenshots of the 'Anticoagulation Manager' form. The left window shows the form with the following fields: INR target (3.0), INR Tolerance +/- (.5), Current Dose (8), INR (1.6), New Dose, Dose change, and Suggested Recall. The right window shows the form with the following fields: INR target (3.0), INR Tolerance +/- (.5), Current Dose (8), INR (2.1), New Dose (9.50), Dose change (1.5), and Suggested Recall (Recall 7 - 14 days). Both windows have a 'Patient Advice Sheet' button at the bottom.

With this particular form, you can input today's INR and Health one will automatically suggest a new dosage regime based on standard guidelines. You can also, as with any form, print a patient information sheet.

Mediforms

Save a form to the patient file

To save the contents of the form click OK on the form itself.

One or several items will be saved to the transaction depending on the properties of the form

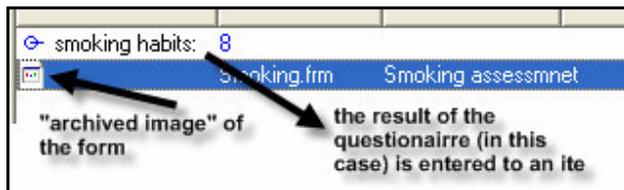
current	8
dose regimen	9.50
advice given:	take 9 and 10mg alternate days and come back in 1 week

The form may be designed such that one or several or all items in the form are saved to the patient file as Health one items.

Alternatively, the form may be saved as an « archived image » in the file.

In both cases the form may be re-edited simply by double clicking on the « archived form » line or alternatively by double clicking on one of the items in the transaction.

The behaviour whereby double clicking on an item activates the form, is dependant on the properties of the form itself. It may be designed such that the form is re displayed if one of the items is opened up again. Alternatively it may be that once the form is closed, the items in the transaction behave in the normal Health one way.



Importing /Exporting a Mediform

Users can share forms by sending them by Email, for example. When you receive a form you can import it to your own set of forms as follows :

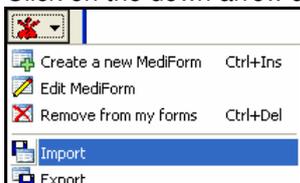
a) Click on the mediform icon on the right hand side of the patient record



b) On the right hand side of the mediform display window, there is a red Health one icon with a down arrow next to it



c) Click on the down arrow and choose the menu option « import »



d) You have to browse to where the form to be imported is located ! Once you find it, then click OK and the mediform will be imported.

e) Exporting is done in the same way as above but choose « export » instead of « import » !

Mediforms

Printing a Mediform

All Mediforms can be printed using the CTRL_P key combination while the form is visible.

However, the format of the printed form will depend on the settings for printing that were set up during the design of the form.

- a) The default print setting is for the form to be printed as a « print screen » dump. This means the form will be printed as an image using windows defaults.
- b) The form can call any of the user defined Health one « template documents »
- c) The form can be printed as a « fast report » type of document. These are the same printing formats that are used with the prescription module. These reports are very powerful and can produce very complex print outs.

In all the above cases the defined print format, or the default of « print screen » will be produced by hitting the « CTRL_P » key combination.

However many forms will have a « print » button built into the form itself. In this case you can simply click on the print button and the form will be printed as per the rules above.

Below is a screen shot of part of a typical print out from a completed form. In this case the form is a maternity claim form for ante-natal services provided

MATERNITY CLAIM FORM			
Dr. Rory O'Driscoll 1 Coffey's Row Kenmare			
<u>To the administrator HSE South</u>	12/03/2008		
<u>For Maternity Services Afforded by me To:</u>			
Sheila Browne, Mill Brook, Castlecove, KILLARNEY. DOB: 21/09/1988			
<u>And her Infant: John Michael</u>	<u>Who was born on the : 21/02/2008</u>		
<u>Mother's Details</u>			
<u>HOSPITAL</u>	CUMH	<u>MCA No:</u> 68049	<u>Blood Group:</u> O pos
<u>LMP:</u>	23/05/2007	<u>EDD:</u> 27/02/2008	<u>Rubella</u> non-immune
<u>GRAVIDA:</u>	1	<u>PARA:</u> 0	<u>haemoglobin:</u> 12.3
<u>List of Maternity Related Visits</u>			
<p>09/07/2007 : Antenatal 1st visit 11/09/2007 : antenatal care - routine 26/09/2007 : antenatal care - routine 17/10/2007 : antenatal care - routine 22/10/2007 : antenatal care - BP 08/11/2007 : antenatal care - routine 06/12/2007 : antenatal care - routine 14/12/2007 : antenatal care - BP 03/01/2008 : antenatal care - routine</p>			
Postnatal examination Mother: Normal 03/04/2008			